



SUTHERLAND UNITED SERVICES CLUB LTD (trading as Club on East) ABN 79 001 028 771

7 East Parade, Sutherland NSW 2232 • Telephone: (02) 9521 4700 • www.cluboneast.com.au

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of Sutherland United Services Club Ltd (“Club”) will be held in the clubrooms, 7 East Parade, Sutherland, on Sunday, 26th November 2023 at 11.00am.

BUSINESS

- 1 To confirm the minutes of the Annual General Meeting held on Saturday 10th December, 2022.
- 2 To receive and consider the Report and Statement of the Board of Directors.
- 3 To receive and consider the Balance Sheet at 30th June 2023 and supporting financial statement for the year ended, together with the Auditor’s Report thereon.
- 4 To consider and if thought fit, pass the ordinary resolutions appearing under the heading “Ordinary Resolution” regarding benefits to Directors and others.
- 5 To deal with any other business that the meeting may approve of which due notice has not been given.
- 6 To declare the names of Directors elected for the ensuing year 2023-2024.

Note: All business and Notice of Motion to be dealt with at the Annual General Meeting shall be handed to the Chief Executive Officer at least 28 days prior to the date of the meeting.

REFRESHMENTS WILL BE SERVED IN THE CLUBROOMS AFTER THE MEETING.

Notice to Members

Questions in regard to the Financial Report must be in writing and be in the hands of the Chief Executive Officer no later than 5pm on Friday, 17th November 2023.

Special Note Regarding AGM

Financial Members only may attend the Annual General Meeting and current Membership Card must be shown to gain attendance.

Voting for 2023-2024 Board of Directors

Nomination forms for the 2023-2024 Board of Directors will be available from the Chief Executive Officer Monday, 16th October 2023.

All nominations must be handed to the Chief Executive Officer no later than 5pm Friday, 27th October 2023.

For the purposes of conducting the election of the Board of Directors, the following voting dates and times will apply:

- Voting will be conducted in the Club during the following dates and times:
 - **Saturday, 18th November 2023**
between 3.00pm – 6.00 pm
 - **Sunday, 19th November 2023**
between 3.00pm – 6.00pm
 - **Wednesday, 22nd November 2023**
between 11.00am – 2.00pm
 - **Thursday, 23rd November 2023**
between 3.00pm – 6.00pm
 - **Friday, 24th November 2023**
between 5.00pm – 8.00pm

Club’s 2023 Annual Report (including financial reports) and Minutes of the 2022 AGM

The Club’s Annual Report to include the Financial Documents to be presented and adopted by the members at the AGM, Minutes from the previous AGM to be adopted by the members at the AGM and Executive Reports will be available from Monday, 30th October 2023, from either:

- Emailing info@cluboneast.com.au (name & membership number required)

OR

- Request a copy in person at the reception desk (membership card required).

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FIRST ORDINARY RESOLUTION

1. That for the purposes of sections 10(6)(d) and 10(6A) of the Registered Clubs Act 1976 the members hereby approve and agree to the reasonable expenditure by the Club until the next Annual General Meeting of the Club for the following activities:
 - (a) reasonable expenses incurred by Directors in attending to business for the Club including without limitation:
 - the reasonable cost of a meal and beverage for each Director when attending to Club business including immediately before or immediately after a Board or committee meeting on the day of that meeting when that meeting corresponds with a normal meal time;
 - travelling to and from Directors' meetings, committee meetings and to such places necessary to attend to Club business of the Club as approved by the Board from time to time on production of invoices, receipts or other proper documentary evidence of such expenditure;
 - (b) the provision of blazers and associated apparel for the use of Directors in representing the Club;
 - (c) reasonable costs of the Directors and their partners attending the annual Christmas luncheon and other functions as approved by the Board; and
 - (d) the reasonable costs of Directors undertaking Directors Mandatory training required under Clubs NSW continuing Professional Development Program.
2. The members acknowledge that the benefits in paragraph 1 above are not available to members generally but only for those who are Directors of the Club and those persons who are directly involved in the above activities.

SECOND ORDINARY RESOLUTION

1. That for the purposes of section 10(6)(b) of the Registered Clubs Act 1976 the members hereby approve that the Board of the Club be granted Honoraria as follows, subject to paragraph (b) below:

(a) President	\$200 per week;
(b) Deputy President	\$180 per week;
(c) Treasurer	\$150 per week;
(d) Other Directors	\$100 per week.
2. The members acknowledge that the benefits in paragraph 1 above are not available to members generally but only for those who are Directors of the Club.

Explanatory Message Regarding the First and Second Ordinary Resolution

1. Under the Registered Clubs Act 1976 (NSW), Directors and other members may receive benefits which are not equally available to all Full Members of the Club, if approval is given by the members under that Act.
2. If the First Ordinary Resolution is passed, the members approve reasonable expenditure by the Club until the next Annual General Meeting, in relation to duties performed by the Club's Directors and other persons such as committee members.
3. If the Second Ordinary Resolution is passed, the members approve of the honoraria in the amounts specified being paid to the Directors at the frequency specified.

GENERAL NOTES TO MEMBERS REGARDING THE ORDINARY RESOLUTIONS

1. In accordance with the Registered Clubs Act and the Club's Articles of Association, (eligible) Life Members, Ex-Service Members, Perpetual Members, Ex-Service Perpetual Members and Associate Members are entitled to vote on the Ordinary Resolutions.
2. To be passed, the Ordinary Resolutions must receive votes in their favour from not less than a simple majority (50%+1) of those members who being eligible to do so, vote in person at the meeting.
3. Pursuant to the Registered Clubs Act and the Articles Association, members who are employees of the Club are not entitled to vote.
4. Proxy voting is prohibited by the Registered Clubs Act.
5. The Board recommends that members vote in favour of the Ordinary Resolutions.

Scott Lindsay

Chief Executive Officer
By direction of the Board
6th October, 2023.